

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY  
AGENDA  
BOARD OF DIRECTORS MEETING  
TO BE HELD ON THURSDAY, FEBRUARY 24, 2022  
AT THE BROADVIEW MUNICIPAL BUILDING  
IN THE COUNCIL CHAMBERS  
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS  
AT 5:00 P.M.**

**Masks or face coverings are required for all people who physically attend this meeting.**

**Physical attendance at this meeting will be subject to applicable social distancing guidelines.**

**Public participation and attendance at this public meeting will be in person and via electronic attendance.**

**Public comments submitted electronically and any responses will be read into the public hearing record.**

**Public comments may be submitted to Interim Superintendent Wesley Barber by leaving a hard copy in the drop box at the Broadview Village Hall or at the Westchester Village Hall in advance of the meeting, or via email in advance of the meeting to: [wbarber@bwjwa.org](mailto:wbarber@bwjwa.org)**

**The public may listen to and participate in the meeting by joining through Zoom (<https://zoom.us>).**

**Contact Interim Superintendent Barber via email to request the Zoom Meeting ID and Access Code.**

**Public comment will be allowed during the public comment portion of the meeting, using the “raise hand” function in the Zoom app.**

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
  - A. Minutes of January 27, 2022 Board Meeting
  - B. Monthly Financial Report for January 2022 and Monthly Financial Report for February 2022
- V. Communications
  - A. Old Business
    - 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan.
    - 2. Status Report on: Purchase of 1014 to 1020 West Roosevelt Road Properties, Broadview, Illinois by Housing Forward.
  - B. New Business
    - 1. Consideration and approval of: Finance Report as of January 31, 2022, and Check Detail Report for the Period January 28, 2022 to February 22, 2022 in the amount of \$564,956.91 (Agency Check Numbers 16406 through 16426).
    - 2. Consideration and selection of: Public Hearing Date for Approval of FY 2022/2023 Annual Budget, with related transmittal memorandum dated February 21, 2022 from Klein, Thorpe and Jenkins, Ltd.

- a. Draft NOTICE OF PUBLIC HEARING REGARDING THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY'S FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023) [NOTE: The Agency Board to select the Public Hearing date, which can be held either on Thursday, March 24, 2022 or Thursday, April 28, 2022].
  - b. Draft AGENDA FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023).
  - c. Draft ORDINANCE NO. 2022-01 AUTHORIZING AND APPROVING THE FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY (MAY 1, 2022 THROUGH APRIL 30, 2023).
3. Consideration and approval of: Cost-sharing between the Agency and the Village of Broadview and the Agency and the Village of Westchester of eligible travel expenses (airfare, hotel and meals) relative to attendance by the Co-Directors at the National League of Cities Conference in Washington, DC on March 14 to 16, 2022, in accordance with the Agency's Travel and Business Expense Reimbursement Policy, IRS Publication 1542 and the FY 2022 Per Diem Rates for District of Columbia per the U.S. General Services Administration. [An expense report will be submitted for approval at the April 2022 Agency Board Meeting relative to the Co-Directors' Conference related travel expenses].

#### VI. Superintendent's Report

- A. Status Report on Hiring of Part-Time Administrative Assistant to Superintendent and Water Operator

#### VII. Closed Meeting

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- E. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

#### VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.

**The above public meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders extending the Governor's prior Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan, as amended, and the mask mandate for individuals within indoor public places.**