

**BROADVIEW-WESTCHESTER JOINT WATER AGENCY
AGENDA
BOARD OF DIRECTORS MEETING
TO BE HELD ON THURSDAY, APRIL 28, 2022
AT THE BROADVIEW MUNICIPAL BUILDING
IN THE COUNCIL CHAMBERS
2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS
AT 10:00 A.M.**

Public participation and attendance at this public meeting will be in person and via electronic attendance. Public comments submitted electronically and any responses will be read into the public hearing record. Public comments may be submitted to Interim Superintendent Wesley Barber by leaving a hard copy at the Broadview Village Hall in the drop box or via email in advance of the meeting to: wbarber@bwjwa.org The public may listen to and participate in the meeting by joining through Zoom (<https://zoom.us>). Contact Interim Superintendent Barber via email to request the Zoom Meeting ID and Access Code. Public comment will be allowed during the public comment portion of the meeting, using the “raise hand” function in the Zoom app.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
 - A. Minutes of March 24, 2022 Board Meeting
 - B. Monthly Financial Report for April 2022
- V. Communications
 - A. Old Business
 - 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan.
 - 2. Status Report on: Purchase of 1014 to 1020 West Roosevelt Road Properties, Broadview, Illinois by Housing Forward.
 - a. Consideration and approval of: RESOLUTION NO. 2022-05 - RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A THIRD AMENDMENT TO REAL ESTATE SALES CONTRACT TO BE ENTERED INTO BETWEEN THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY AND HOUSING FORWARD (1014 to 1020 West Roosevelt Road, Broadview, Illinois) with related transmittal memo dated April 22, 2022 from Klein, Thorpe and Jenkins, Ltd.
 - B. New Business
 - 1. Consideration and approval of: Finance Report as of April 2022 and Check Detail Report for the Period: March 25, 2022 to April 28, 2022 in the amount of \$426,134.56 (Agency Check Numbers 16456 through 16484).

2. Consideration and approval of: Auditor Proposal dated 4.1.2022 from Lauterbach & Amen, LLP for Fiscal Year 2022, Fiscal Year 2023 and Fiscal Year 2024 Audit Preparation
3. Consideration and approval of: Zabinski Consulting Contract (Financial Services)
4. Consideration and approval of: Quotation dated March 30,2022 from Munters Corporation in the amount of \$4,000.00 (ServiceCaire Performance Test & Inspection Per Munsters Service Agreement)
5. Consideration and approval of: Quotation dated April 12, 2022 from Hach for Chlorine Analyzer Maintenance Service Visit.
6. Consideration and approval of: Ordinance No. 2022-02: AN ORDINANCE APPROVING CERTAIN UPDATES TO A SCHEDULE OF WATER SYSTEM REGULATIONS, WATER RATES AND SERVICE RATES, A WATER SYSTEM TAP-ON FEE, ADMINISTRATIVE SERVICE FEES AND CHARGES, FREEDOM OF INFORMATION ACT FEES, AND PERSONNEL REGULATIONS FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY (Amendments to Section 3 (Water Rates and Service Charges and Fees) to Increase the Water Rates in Response to the City of Chicago 2022 Water Rate Increase) with related transmittal memo dated April 25, 2022 from Klein, Thorpe and Jenkins, Ltd.
7. Consideration and approval of: RESOLUTION NO. 2022-06: APPROVING AND AUTHORIZING THE EXECUTION OF A LICENSE AND INDEMNIFICATION AGREEMENT FOR TEMPORARY USE OF AGENCY-OWNED REAL PROPERTY FOR STAGING OF CONSTRUCTION EQUIPMENT, VEHICLES AND MATERIALS AND RELATED ACTIVITIES by ALAMP CONCRETE CONTRACTORS, INC. (1014 to 1020 West Roosevelt Road, Broadview, Illinois) with related transmittal memo dated April 25, 2022 from Klein, Thorpe and Jenkins, Ltd.
8. PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023)
 - a. AGENDA FOR THE PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023)
 - i. CALL TO ORDER.
 - ii. ROLL CALL.
 - iii. ACKNOWLEDGMENT OF THE PUBLIC HEARING NOTICE PUBLISHED IN A LOCAL NEWSPAPER.
 - iv. PRESENTATIONS ON PROPOSED FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023) BY TREASURER.
 - v. DISCUSSION OF THE FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023).
 - vi. DISCUSSION OF AN ORDINANCE AUTHORIZING AND APPROVING THE FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS (MAY 1, 2022 THROUGH APRIL 30, 2023).

- vii. QUESTIONS AND COMMENTS BY AGENCY BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEMBERS.
- viii. QUESTIONS AND COMMENTS BY THE PUBLIC.
- ix. FINAL QUESTIONS AND COMMENTS BY THE AGENCY BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEMBERS.
- x. ADJOURNMENT OF PUBLIC HEARING (MOTION).

- b. Consideration and approval of: ORDINANCE NO. 2022-01 AUTHORIZING AND APPROVING THE FISCAL YEAR 2022/2023 BUDGET AND APPROPRIATIONS FOR THE BROADVIEW-WESTCHESTER JOINT WATER AGENCY (MAY 1, 2022 THROUGH APRIL 30, 2023)

VI. Superintendent's Report

- a. Status Report on Hiring of Part-Time Administrative Assistant to Superintendent and Water Operator
- b. Job Description for Superintendent and Posting Options

VII. Closed Meeting

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- E. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.