

BROADVIEW-WESTCHESTER JOINT WATER AGENCY

AGENDA

FOR BOARD OF DIRECTORS SPECIAL MEETING

TO BE HELD ON THURSDAY, NOVEMBER 30, 2023 AT 5:00 P.M.

AT THE BROADVIEW MUNICIPAL BUILDING, COUNCIL CHAMBERS

2350 SOUTH 25TH AVENUE, BROADVIEW, ILLINOIS

This will be an in-person meeting, but will also be broadcast via the YouTube platform.

The link to the YouTube platform can be found on the Agency's website.

Public comments submitted electronically and any responses will be read into the public hearing record.

Public comments may be submitted to Superintendent Wesley Barber by leaving a hard copy at the Broadview Village Hall in the drop box or via email in advance of the meeting to: wbarber@bwjwa.org

The public may listen and watch the meeting by viewing the broadcast on the YouTube platform.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Public Comment
- IV. Presentation of:
 - A. Minutes of October 30, 2023 Special Board Meeting
 - B. Monthly Financial Report for November 2023
[Detailed Revenue and Expense Report on Items Over Budget and Under Budget to be Provided at the Meeting]
- V. Communications
 - A. New Business:
 - 1. Consideration and approval of: Updated Engagement Letter with Klein, Thorpe And Jenkins, Ltd. For Calendar Years 2024 and 2025.
 - 2. Consideration And Approval of: Annual Insurance Premium Quote for Cyber Security Insurance Coverage issued by Illinois Counties Risk Management Trust (Insurer) in the amount of \$6,420.00 (Coverage Dates: December 1, 2023 to November 30, 2024).
 - B. Old Business
 - 1. Status Report on: Expansion of Agency Water Reservoir Capacity at the 10th Avenue Pump Station Site and 1.0 Million Gallon Water Reservoir Project Financing from Water Revenue Bonds and Refunding of IEPA Loan.
 - 2. Consideration and approval of: Finance Report as of November 30, 2023 and Check Detail Report for the Period: October 30, 2023 to November 20, 2023 in the amount of \$563,350.60 (Agency Check Numbers 17202 through 17232).
 - 3. Consideration and approval of:
 - a. IMRF Employer Compliance Report for Broadview Westchester Water Agency (ER #6826 - 20231004) dated October 4, 2023.
 - b. RESOLUTION NO. 2023-02: RESOLUTION TO INCLUDE COMPENSATION PAID UNDER AN INTERNAL REVENUE CODE SECTION 125 PLAN AS IMRF EARNINGS
 - 4. Status Report on: Request for Proposals (RFP) for Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services and Agency Engineer's Report and Recommendation Regarding RFP Submittals and Updated Contractor Lists for On-Call Routine and Emergency Water System Repair Services.

- a. Consideration and approval of: RESOLUTION NO. 2023-03: RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF INDEPENDENT CONTRACTOR SERVICES AGREEMENTS FOR EMERGENCY AND ROUTINE WATER UTILITY REPAIR SERVICES AT THE 2024 PRICING SCHEDULE FOR SERVICES WITH BID WAIVER (Contractors: Cerniglia Co., Gino's Heating & Plumbing, Inc. and John Neri Construction Co. Inc.)

VI. Superintendent's Report

VII. Closed Meeting

- A. Pending Litigation per 5 ILCS 120/2(c)(11)
- B. The purchase or lease of real property for use by the Agency per 5 ILCS 120/2(c)(5)
- C. The setting of a price for the sale or lease of property owned by the Agency per 5 ILCS 120/2(c)(6)
- D. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body per 5 ILCS 120/2(c)(1)
- E. Discussion of minutes of meetings lawfully closed under OMA, for the purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2(c)(21) and 2.06)

VIII. Adjournment

Note: Minutes of past meetings are available upon request at the Broadview-Westchester Joint Water Agency, 2222 South 10th Avenue, Broadview, Illinois.